

## Candidate Testimonials

“

The old cliché, “it takes a village” is clearly one that we can connect to family and community engagement.

-Miguel Canales, ABC USD

“

Today’s class discussion has been very impactful in terms of my role as a school leader.

-Cati Acevedo-Torres,  
Odyssey Charter School

“

There is so much that I enjoyed from today’s session. I especially appreciated the discussion involving Management vs. Leadership.

-Tizoc Tirado, Mt View SD

### Downloadable Application Available Online

<https://www.lacoe.edu/Curriculum-Instruction/Administrative-Credentialing-Programs> -  
<https://www.lacoe.edu/Curriculum-Instruction/Administrative-Credentialing-Programs>

Email application to:

**Dr. Rebecca Summers**  
Consultant III  
562.401.5475

[Summers\\_Rebecca@lacoe.edu](mailto:Summers_Rebecca@lacoe.edu)

**100% of students stated they  
like the online format!**

LACOE does not discriminate against individuals on the basis of age, actual or perceived race, actual or perceived gender, ethnicity, national origin, religion, disability, or sexual orientation. LACOE complies with the Americans with Disabilities Act to ensure equal access to all qualified individuals with a disability. If you are disabled and require assistance in accessing this event, please contact the LACOE Title II Coordinator at (562) 803-8297.

*Educational Leadership Programs*

## Preliminary Administrative Services Credential Program Cal APA Online Coach and Course Instructor Opportunity



**Los Angeles County  
Office of Education**



*Seeking a diverse pool of instructors and coaches representing a variety of backgrounds, experience, and geographical locations.*

### **VISION**

Every student will have a credentialed, effective, resourceful, and innovative teacher and administrator.

## Cal APA Coach Qualifications and Requirements

---

The CalAPA Coach will work alongside Educational Leadership Programs staff to provide ongoing support to candidates in their understanding, completion, and submittal of the three leadership cycles of the California Administrative Performance assessments (CalAPA).

### Qualifications:

- Possession of a Clear or Life Administrative Services Credential.
- Experience as a principal, district personnel, or expert in the field
- Experience in coaching for success using analytical rubrics and peer evaluation.
- Possession of a working computer with current system software and web browsing software.
- Propensity to mentor others.
- Expertise in the following leadership content areas:
  1. Analyzing Data to Inform School Improvement and Promote Equity
  2. Facilitating Communities of Practice
  3. Supporting Teacher Growth

### Duties and Responsibilities:

- Maintain a thorough understanding of the three CalAPA leadership assessment cycles and rubrics.
- Plan and attend all CalAPA coaching sessions.

- Assume responsibility for supporting an assigned group of candidates in successful planning, completing and submitting all CalAPA assessments.
- Participate in state training/video.
- Be available Tuesday evenings for online coaching sessions.

## Online PASC Instructor Qualifications and Requirements

---

Under the supervision of the Educational Leadership Programs Director, provides Leadership Standards expertise and instruction to participants in the Preliminary Administrative Services Credential Program (PASC) to support implementation of elements of the California Professional Standards for Education Leaders (CPSEL) and the California Administrator Performance Expectations (CAPE).

### Qualifications:

- Possession of a Clear or Life Administrative Services Credential.
- Experience as a principal, district personnel, or expert in the field.
- Experience in Adult Learning Theory and conduction online courses.
- Possession of a working computer with current system software and web browsing software.
- Knowledge and expertise of one or more of the CPSEs and CAPEs.

### Duties and Responsibilities:

- Develop coursework and align content to CalAPA and Fieldwork modules.
- Teach assigned Leadership Course(s)-online, Saturdays.
- Review and understand program norms and standards.
- Monitor and evaluate participants' in-class work and End-of-Course Signature Assignments.
- Participate in ongoing discussions, as needed, with other faculty members to support course direction.
- Collaborate with P-12 colleagues, universities, and members of the broader educational community to improve educator preparation.

## Course Titles

---

1. Development and Implementation of a Shared Vision
2. Instructional Leadership
3. Management and Learning Environment
4. Family and Community Engagement
5. Ethical Leadership
6. External Context and Policy

Follow us for Leadership and Networking

